

KEENE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, October 23rd, 2012

Present: Paul Henkel, Ken Jue, Sally Miller, Judy Noonan, Lynn Simington, Bill Stroup, Beth Truman,
Director Nancy Vincent, Councilwoman Ruth Venezia

1. The meeting was called to order by President Beth Truman at 5:10 PM.
2. The Minutes of September 25th were presented for approval, after two additional comments from Lynn Simington regarding the goals of the Outreach Committee's patron survey from 2011: a) that the committee will consider if male patrons are being adequately served and b) review our relationship with area agencies and organizations serving those in the community with literacy challenges and work toward our long range goal of fostering a love of reading in young children.

On a motion duly made by Paul Henkel and seconded by Ken Jue, it was:

VOTED: to accept the September 25th Minutes as amended – *passed*
unanimously

3. COMMITTEE REPORTS:

a. Finance:

Treasurer's Report:

Ken Jue stated that the Finance Committee is discussing the budget process as it is prepared between the City and the Library. Utilization of the Library is down, and will continue to be, as street access and parking limitations result from construction projects.

C&S Dollars for Doers is a plan to encourage employee volunteerism. Currently, a C&S employee has been volunteering personal time at the Library, and the Library has received a contribution of \$200 from C&S.

On a motion duly made by Paul Henkel and seconded by Sally Miller, it was:

VOTED: to accept the Treasurer's Report – *passed unanimously*

On a motion duly made by Sally Miller, seconded by Judy Noonan, it was:

VOTED: to accept the Gifts and Donations – *passed unanimously*

b. Building and Grounds:

Paul Henkel has been attending meetings with engineers who will be redesigning the parking area at Heberton Hall. The final plan will be reviewed by the City. The new construction of the

Courthouse will result in a loss of approximately 33 parking spaces. The Gilbo Avenue lot will accommodate 11 spaces for Library staff. Reduced public parking in the Library neighborhood will be a problem for families with young children and the handicapped. This will be an ongoing concern.

c. Community Outreach:

The question of how to address the interests of the men of the community may be learned by offering a small survey of interest to male participants of the February Astronomy lecture series. Gail has sent out two letters to the schools mentioning help available at the Library for homework. The Trick or Treat Magic Show at the Library during the Pumpkin Festival was a big success. There will be an origami program at the Library on October 27th.

d. Long Range Planning Committee:

LYRASIL, the consulting firm which has been hired to help the Library plan for future use of the Library and Library Annex, will be presenting an eGathering on November 1st, from 1:30 to 4:15 PM in the auditorium. The theme of this meeting is "Survive or Thrive: Connecting Libraries and Community".

For help with looking into the future of what technology may offer for the Library plan, community members who work in the technology field may be asked for input.

e. Fine Arts:

Difficulties in schedule conflicts among committee members and Karen Lyle of Creative Encounters should be resolved in the coming weeks, and the committee will make another visit to the shop to confirm final pricing and framing styles of the Faulkner drawings. This project will also be included in the City's Wish List book as a project that could well benefit from donations.

f. Policy:

The committee is working on by-laws being in accordance with Right-to-Know laws.

g. Friends of the Keene Public Library:

The October Book Sale made \$11,500! Discussion continues on the arrangements for the Friends Annual Meeting in May.

h. Horatio Colony Museum:

Repairs have been made on the outside of the House. Cataloging of the Museum's collection of books is being done.

i. Cheshire County Literacy Coalition: No report

4. DIRECTOR'S REPORT

Would the Library want to apply to be included in the NH State Register of Historic Places? A representative from the Division will be asked to do a walk through to evaluate if the Library might qualify.

Renovation of the West Street porch has been called a superb example of renovation at its finest.

Security cameras are up and running outside, focusing on the front entrance of the building; signs giving notice of the surveillance are in place. The banner from Keene's sister-city in Germany will be displayed in the Library stairwell.

5. Old Business: None

6. New Business: None

On a motion duly made by Ken Jue and seconded by Judy Noonan, it was:

VOTED: to adjourn the meeting – *passed unanimously*

Meeting adjourned at 6:15 PM

Respectfully submitted,

Judith M. Noonan
Secretary

**Next Meeting:
Tuesday, November 27th, 2012
5:00 PM
Keene Public Library**