

KEENE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, May 28, 2013

Present: Paul Henkel, Ken Jue, Sally Miller, Judy Noonan, Kathleen Packard, Judy Putnam, Lynn Simington, Nat Stout, Beth Truman, Director Nancy Vincent

1. The meeting was called to order by President Beth Truman at 5:00 PM.
2. The Minutes of April 23rd were presented for approval.

On a motion duly made by Sally Miller and seconded by Ken Jue, it was:

VOTED: to accept the April 23rd Minutes – *passed unanimously*

3. COMMITTEE REPORTS:

a. Finance:

Treasurer's Report:

Treasurer Judy Putnam presented the Trustees Budget for the year 2013-2014.

Two points were made:

- the budget would include \$4,000 for Library staff to attend conferences and workshops
- \$600 to be maintained for future landscaping needs

On a motion duly made by Ken Jue and seconded by Judy Noonan, it was:

VOTED: to accept the Trustees Budget for 2013 - 2014 – *passed unanimously*

b. Building and Grounds:

Trustee Kathleen Packard has been helping out with planting the new plants that have been donated, and will also help out with watering.

The urns will be planted with seasonal arrangements at the main entrance.

The Friends of the Keene Public Library have donated \$600 for landscaping needs.

There is a request under consideration by the owners of the parking lot at 33 West Street that the lot be available for evening and weekend events for the public. At this point, the availability of the lot for after-hours cannot be advertised.

c. Community Outreach:

A list of local agencies dealing with children from birth to 6 has been put together as targets for information on Library programs and Story hours for young children.

d. Long Range Planning Committee:

The Keene Library Annex Ad Hoc Committee (KLAAC), working with Scully/Architects, has begun the series of focus groups that will help drive the planning of the Annex. Beth Truman and Nancy Vincent will soon meet with the Mayor and City Manager to discuss future steps in the project. Ads for planning the Library's future will be placed in the Sentinel, asking for community participation. The Committee has asked for the Trustees to help recruit members of the public to the various session to determine the use of all of the Library's campus. Fact sheets are available with information on the Library's resources.

e. Fine Arts: No Report

f. Policy: No Report

g. Friends of the Keene Public Library:

There was a good turnout for the Friends Annual Meeting in May. New President of the group is Jane Pitts, and two new Members-at-Large have been named.

h. Horatio Colony Museum: No Report

i. Cheshire County Literacy Coalition: No Report

4. DIRECTOR'S REPORT

Fundraising Folders are available from the City for many public projects: e.g. adopt a tree, trail, fire hydrant, as well as larger projects.

The Library is close to hiring two new part-time (28 hrs/wk) employees.

5. Old Business: None

6. New Business: None

On a motion duly made by Ken Jue, and seconded by Judy Putnam, it was:

VOTED: to adjourn the meeting – *passed unanimously*

Meeting adjourned at 6:13 PM

Respectfully submitted,

Judith M. Noonan
Secretary

**Next Meeting:
Tuesday, June 25th 2013
5:00 PM
Keene Public Library**