

KEENE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, September 24th, 2013

Present: Paul Henkel, Ken Jue, Sally Miller, Judy Noonan, Kathleen Packard, Lynn Simington, Nat Stout, Bill Stroup, Beth Truman, Director Nancy Vincent

1. The meeting was called to order by President Paul Henkel at 5:02 PM.
2. The Minutes of August 27th were presented for approval.

On a motion duly made by Kathleen Packard and seconded by Lynn Simington, it was:

VOTED: to accept the August 27th Minutes – passed unanimously

3. COMMITTEE REPORTS:

a. Finance: The committee met on 9/24. Discussion included funding for the “conceptual drawing stage” of the Annex renovation project and the anticipation of other expenses related to this project.

On a motion duly made by Ken Jue, seconded by Nat Stout: it was:

VOTED: to “Direct the Finance Committee to continue to pursue this investigation of forming a partnership fundraising effort for the next phase of Annex renovation efforts, and then bringing a recommendation to the full trustees.” Passed unanimously.

b. Building and Grounds:

1. The road project on Winter Street scheduled to begin Sept 23 (in actuality a week later) will be inevitably disruptive for library patrons. The committee has worked closely with the city to develop plans to inform patrons of ways of using the library during this disruption. A flier with information as well as an area parking map have been developed and distributed to help with this.
2. Repair work on the air conditioning system, which failed on several occasions during the summer heat, is taking place daily.

c. Community Outreach. New preschool program “Every Child Ready to Read” includes numerous programs with library participation. Gail Zachariah has been actively involved in programming at Keene Schools. Reading groups at the library are popular and have frequently been using KPL meeting rooms.

d. Long Range Planning Committees:

- Keene Library Annex Advisory Committee. Discussion related to the report of the Finance committee on next steps and communication with various constituencies about renovations to the Library Annex. This committee will report next month in collaboration with the Finance committee.

e. Fine Arts. No report

f. Policy: No report.

g. Friends of the KPL: Fall book sale dates Oct 11-13

i. Horatio Colony Museum: No report.

j. Cheshire County Literacy Coalition: No report

4. Director's Report: Nancy Vincent drew attention to the city-wide effort "Building a Spirit of Place" and its potential for library involvement. We look forward to welcoming our "sister city" guests from Einbeck, Germany, next month.

5. Old Business: Nothing to report.

6. New Business: The current Board of Trustees is two members short. There has been one online application and other possible interests are being explored; more to report on this next meeting. The Mayor will need to appoint a new City Council liaison to the Trustees as our current liaison Ruth Venezia is not running for reelection.

The schedule of year-end holidays necessitates changes to the Board's usual practice of meeting on the fourth Tuesday of each month. The board agreed to hold its upcoming meetings on October 22, November 19, and December 17th.

On a motion duly made by Judy Noonan and seconded by Ken Jue it was:

VOTED to adjourn the meeting –passed unanimously

Meeting adjourned at 6:12 PM.

Submitted by

William Stroup,
Secretary

**Next Meeting:
Tuesday, October 22nd, 2013
5:00 PM
Keene Public Library**