

KEENE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
Tuesday, May 20, 2014 at 5:00 P.M. Trustees' Room
Keene Public Library

Present: Trustees George Scott, Sally Miller, William Stroup, Charles Redfern, Nat Stout, Judy Putnam, Lynn Simington; Library Director Nancy Vincent

1. The meeting was called to order at 5:03 pm

2. On a MOTION by Charles Redfern, seconded by Judy Putnam, the minutes of the March meeting were passed unanimously.

3. Committee and Liaison Reports

- a. **Finance** met earlier in the day on 5/20. Treasurer Judy Putnam brought a draft of the Trustee budget for FY July 1 2014 to June 30 2015. During discussion it was noted that funds returned from the New Hampshire Charitable Foundation for the Annex plans needed to be added as both income and expense.

On a MOTION by Judy Putnam, seconded by Charles Redfern, the approval of the report as amended was unanimously passed.

An updated version of the FY 2014-15 budget with the new totals will be brought to the June meeting.

The Finance also discussed possible landscaping expenses with Paul Henkel representing the Building and Grounds committee.

There will be a report on parking options at the June 26th City Finance, Organization and Personnel (FOP) Committee meeting.

- b. **Building and Grounds.** Discussions are ongoing between this committee and the City, Antioch, and gardeners used by the Horatio Colony House Museum regarding landscaping plans. Also see below under the Friends report, the offer of a donated tree for the library's grounds.
- c. **Community Outreach.** This committee did not meet this month. Lynn Simington reported that Gail Zachariah continues with outreach in area schools regarding the library's popular Summer Reading program. This year's program is "Fizz Boom Read," with an emphasis on science and making things. The library has been selected to be a Maker Corps site. We are one of the three libraries in the group of 34 sites around the country, mostly in cities larger than Keene. The Maker Corps interns, who will help to facilitate this program, arrive June 16 but they have been attending a virtual development camp this spring to learn how to work with kids on making and technology projects. Major kickoff events are on June 20 and June 21.
- d. **Long Range Planning Committee.** Sally Miller reported that The Keene Library Annex Advisory Committee (KLAAC) is moving along with its recommendation for the top architect. An oversight committee from the KLAAC consisting of Sally Miller, Judy Putnam, Nancy Vincent, and Jane Pitts

will be working with City Manager John MacLean. Money received for the schematic design phase will be housed in the Heberton Hall cost center. A city-held trust fund will be established for handling funds collected from the fund raising campaign. Details will be finalized and shared at our annual meeting in August.

- e. **Fine Arts.** No report
- f. **Policy.** No report.
- g. **Friends of the Keene Public Library.** Judy Noonan who has been serving as the Trustee liaison to the Friends of the Library Board is leaving. George Scott will now be liaison. In connection with the landscaping plans discussed by Buildings and Grounds, the Friends want to donate a tree with a dedicatory plaque to honor the stalwart contributions of Yvonne DeMay.

On a MOTION by Judy Putnam and seconded by Sally Miller, the Board voted unanimously to accept the gift of the tree and plaque, with strong words of thanks for Yvonne's many years of service to the Friends of the KPL.

The Friends will meet about this on June 11.

In the process of this discussion, it was discovered that a tree that had been donated a few years ago and placed on library grounds does not have a plaque.

On a MOTION by George Scott and seconded by Judy Putnam, the Board voted unanimously to fabricate a matching plaque for the donor of a previously dedicated but unmarked tree.

- h. **Horatio Colony Museum.** No report.
- i. **Cheshire County Literacy Coalition.** No report

4. **Director's Report:** Nancy Vincent informed the Board that the public hearing on the City Council budget is June 5, returning to FOP Committee on June 12, and back to the City Council for budget adoption on June 19th.

5. **Old Business:** none

6. **New Business:** none

A MOTION to adjourn made by George Scott and seconded by Judy Putnam passed unanimously

Meeting adjourned at 6:18pm

Submitted by William Stroup, Secretary
Next meeting: Tuesday, June 24th at 5pm