

**Library Annex Advisory Committee Meeting
Wednesday, May 29, 2013**

Present: Sally Miller, Judy Putnam, Jill Cielinski, Paul Henkel, Paul Ledell, Beth Truman, Ken Jue, Jane Pitts, Nancy Vincent, & Jennifer Bone

Sally and Nancy's meeting with the City Manager & Mayor set for this past Tuesday has been rescheduled to June 4.

Public Visioning Sessions: Nancy showed the poster created by Library staff to advertise the public visioning sessions. A few minor corrections will be made and it will be sent out via email, be put into the Sentinel as a full page ad, posted to Facebook & Twitter and displayed at the Library.

Focus Groups

- The staff focus group on Friday a.m. went well.
- IT focus group held Tuesday had representatives from Keene State College, the schools, the Chamber of Commerce, & the City. The group felt it was a productive meeting, with the main message being that any new space needs to be flexible as no-one is really certain about the future of technology. Other points were that staff training is key, wired jacks are still important, it's important design to allow wireless signals to pass through the building, and have as big a "pipe" to the Internet/network as possible.
- Dan & Katie will write up summaries of all the focus groups. They will also send out a brief questionnaire to those who were invited but who were unable to attend.

Open House/Tours: Consensus was that an open house with tours would be best done in the fall.

Survey: a survey about potential future Library services will be created on Survey Monkey with a link sent out via email, posted to Facebook & Twitter, & posted to the Sentinel website (if possible). It will also be printed out for people to fill out manually at the Library. Questions will be worked on via email.

Respectfully submitted,

Jennifer Bone