

Keene Public Library Building and Grounds Committee

Meeting Minutes for meeting held 1:00 PM May 8, 2013

Present: Bob Grier, Paul Henkel, Judy Noonan, Nancy Vincent

New Member: We welcomed our new member, Judy Noonan.

Minutes of prior Meeting - Minutes from our January meeting were reviewed and approved.

Master Plan - (none)

Large projects

CIP projects for energy efficient Library windows and Annex Mansard repair have been published and are available on the internet. These are pending and there was no new information about them.

The road and utility improvements on Summer, Middle and Winter Streets is out for bid.

Budget Planning - (none)

Maintenance - A tread at the main Winter Street entry door is loose and needs prompt maintenance to remove a tripping hazard.

Parking - We are hopeful that shared parking can occur in the County's Registry lot located on Winter Street. If public parking is allowed during evenings and weekends it will allow fuller utilization of a scarce public resource. When events occur in the Library or Heberton Hall the public is challenged to find nearby parking; simultaneous events occurring at the Colonial Theater or other venues can accentuate the problem. As suggested in the staff parking meeting, Paul Henkel will meet with Will Schoefmann, GIS Technician in the planning Department. We will request a graphic which we can put on the Library's website and use to help inform the public about parking options. Wayfinding signs to help make people realize how close they are to the Library (and Courthouse) when they park in the Elm Street Lot or the Commercial Lot would also be very helpful. The next staff parking meeting is Thursday May 9th.

Landscaping - Ajuga and three additional Holly bushes donated by the Friends have been planted near the Thayer Oak. Additional Vinca will be planted there. Adding juniper may be considered. The popular scented geraniums are planned again for the garden at the employee entrance. The City is planning to contract for some landscaping and snow removal at the Library. Planting by the Library volunteer landscaping collaborators will be coordinated so as to avoid disturbing the mulch after it is put into place. Sprinkler water has been requested as part of the parking improvement plan. The present location of the water spigot requires a hose across the stairs for watering the lawn or establishing new plants. This is inconvenient and is a tripping hazard.

Old Business - The Buildings and Ground Committee is developing options to improve the Annex Kitchen. Preliminary working notes are attached. Interviews with additional caterers are anticipated.

New Business - (none)

Minutes submitted by Paul Henkel, Chair