

**KEENE PUBLIC LIBRARY
BOARD OF TRUSTEES
ANNUAL MEETING
Tuesday, August 27 2013**

Present: Paul Henkel, Ken Jue, Sally Miller, Judy Noonan, Kathleen Packard, Judy Putnam, Lynn Simington, Nat Stout, Bill Stroup, Beth Truman, Director Nancy Vincent, Librarians Gail Zachariah, Jennifer Bone

Guests: City Manager John MacLean, two City Councilors, and many representatives of the Friends of the Keene Public Library.

1. The meeting was called to order by President Beth Truman at 5:05 PM.

Before proceeding with the Annual Reports, Dan Scully and Katie Sutherland, of Daniel Scully Architects in Keene gave an Executive Summary of the Keene Public Library Visioning Report on future use of the Annex. Their approach to the project was “what is the layout that works best for this Library?” Ideas from the Focus Groups and Visioning Sessions held this spring were illustrated to show possible configurations of useable space in the Annex. The drawings showed meeting rooms, small and large, for community use, as well as a glass enclosed connection of the Library and Annex. A small lounge area and café were possibilities in this connector. The basement of the Annex building would become an area for storage of used books for the Friends semi-annual Book Sales. A question and answer session followed. The Library Annex Advisory Committee will consider what further planning will come next.

A recess was called at this point.

After a short recess, the Annual Meeting resumed.

2. The Annual Meeting Minutes of August 28th, 2012 were presented for approval.

On a motion duly made by Judy Noonan and seconded by Ken Jue, it was:

VOTED: to accept the Annual Meeting Minutes of August 28th, 2012
• *passed unanimously*

3. **ANNUAL REPORTS:**

- a. **President’s Report – Beth Truman**

Beth expressed her many thanks to the Trustees and Library staff for their continuing hard work and support during the past year. The friendliness and cooperation of all made serving as president a pleasure. Beth leaves the Board after six years, but will serve as community liaison as the Library Annex project goes forward. The Board is grateful for her continuing interest and involvement.

Paul Henkel, as new President of the Board, thanked Beth for her dedicated service, and for working so well with all members of staff, the Board of Trustees, and the Friend's Board.

b. Nominating Committee

Officers for the year 2013 – 2014 include:

President – Paul Henkel

Vice President – Judy Noonan

Treasurer – Judy Putnam

Secretary – Bill Stroup

On a motion duly made by Judy Putnam and seconded by Ken Jue, it was:

VOTED: to approve the slate of Officers – *passed unanimously*

Because of the length of the Scully Architects Report, and the question and answer session which followed, it was agreed to accept the Committee Reports in their written form, with the correction in the Fine Arts section that the final cost of the reframed Faulkner drawings was **\$4,453.48**. The amount stated, \$2,600, was merely the down payment.

c. Director and Staff Reports

On a motion duly made by Ken Jue and seconded by Kathleen Packard, it was:

VOTED: to accept the written Director's and Staff Reports – *passed unanimously*

Adjournment

On a motion duly made by Ken Jue and seconded by Judy Noonan, it was:

VOTED: to adjourn the meeting – *passed unanimously*

Meeting adjourned at 6:08 PM

Respectfully submitted,

Judith M. Noonan
Secretary