

## **Keene Library Annex Advisory Committee Meeting May 24, 2017**

**Present:** Sally Miller, Chair; Nancy Vincent; Andy Bohannon; Jill Cielinski; Paul Henkel; Paul Ledell; Kathleen Packard; Jane Pitts. Minutes: Sean Wiley.

**Minutes:** A motion was duly made and seconded to approve the minutes of the April 12, 2017 meeting, once edited to reflect Julie Dickson's hiring at 12 hours/month. Passed unanimously.

**Development Agreement:** A guaranteed maximum price is required before the development agreement can be finalized. GMP is expected by June 1.

A separate development agreement will be drawn up for the work to be done on the main Library that is not part of the New Markets Tax Credit-funded work on the Annex and atrium connector.

**Building Committee:** Representatives from Engleberth Construction, project manager Steve Horton, Andy Bohannon and Scott Martin from the City, Nancy Vincent from the Library, Jane Pitts from the Friends, and Paul Henkel from the Trustees make up this committee.

Andy said the group had met last Thursday. They came up with a list of 30-40 items to examine, then winnowed that down to a smaller list to go back and question of the contractors. Melanson, for example, had said they redid the entire roof on Heberton three years ago, but the City wonders whether that is accurate.

The project overall faces the challenge of a current building boom that sees contractors already booked with work. It's possible that work that would normally be awarded to local companies will have to go to firms from further afield.

**Technology:** Paul Henkel spoke of meetings with various consultants about audio, video, and assistive technologies for the public spaces in the Annex. The guiding principal behind all the tech thinking is that we need visual and sound systems that work for everybody. Much of what was suggested was already part of the planning process, but these experts provided valuable specific thinking about various problems.

Steve Armstrong and Mike Mikowski, from Keene State, provided great help thinking though what would be needed to adequately equip Heberton Hall for presentation-level A/V as well as theatrical lighting and sound. They also provided guidance in how to go about setting up the Throne Room for screenings with theatrical-quality picture and sound, and a retractable screen.

Projectors and screens in various configurations are also contemplated for the smaller meeting spaces.

There are currently two main assistive hearing technologies: FM transmission, which would require a receiver for each user, and an electro-magnetic loop, which is receivable by modern hearing aids, and so would require library-provided units for fewer patrons. Current plans call for the installation of loops in Heberton and in the Throne Room, provided that the contractor can ensure that the loops will not interfere with each other.

**Furnishing and Equipment Groups:** Jeff feels comfortable with the input he has received from these various groups, and is moving ahead. Nancy pointed out that, at this point, we are looking at determining how many chairs and tables will be needed, rather than which specific models will be chosen.

Jane said that when going over plans for the Friends' space in the basement, they decided they preferred a more open plan, so asked that several walls not be built. It was pointed out that this change might be the first that would bring *down* the project cost.

**Fundraising:** Continues apace, though more slowly. Tours are given, conversations held. TD Bank just awarded a \$10,000 grant.

**Timeline:** June 1: Guaranteed Maximum Price; September 1: possible shovel date.

KLAAC will meet again when needed, with monthly updates sent to the group in the interim.

**Adjournment:** A motion to adjourn was duly made and seconded and approved unanimously.

Respectfully submitted,  
Sean Wiley