

Keene Public Library Board of Trustees

Meeting of August 23, 2016 (following Annual Meeting)

Convened at 6.25 pm

Present: Trustees Kathleen Packard, Charles Redfern, Jennifer DeCoste, George Scott, Judy Putnam, Ken Jue, Nat Stout, Bill Stroup, Sally Miller, Don Wilmeth and Director, Nancy Vincent.

Approval of minutes for June meeting. Correction that the included motion was made by Charles Redfern and not Ken Jue as noted.

Motion to accept as corrected by Judy Putnam seconded by Charles Redfern, passed unanimously.

COMMITTEE REPORTS:

Finance: Treasurer Judy Putnam shared the fourth quarter treasurer's report. These figures were included in the annual report. Motion to accept quarterly report by Ken Jue, seconded Sally Miller and passed unanimously.

Committee members noted that the amount of time to do treasurer's job has really increased and we might want to revisit that topic. The board expressed appreciation for Judy's ongoing work as treasurer, and also they appreciate her concern about a sustainable model for a position that requires considerable time and expertise, especially in the preparation of these reports.

Buildings and Grounds: No new elevator problems since video camera installation. We have a meeting scheduled with arborist regarding large oak trees and planned trimming.

Community Outreach: no report

Long range planning: Quick update: The contract for construction documents is going through the city process. Charles Redfern and George Scott are part of the committee to select a construction management company. Fundraising campaign is still in quiet phase, says Judy, scheduling a kickoff event for the public campaign. Model of addition made by George Scott and KSC student will be a part of the public campaign kickoff. Model looks great and we are grateful. KLAAC will next meet Sept 14.

Fine arts: no report

Policy: no report

Friends: watch for volunteering opportunity for Fall book sale.

Horatio Colony Museum: no report

Literacy: no report

Director's Report: nothing further (as this follows discussion at Annual Meeting)

Old Business: Sally Miller spoke of the ongoing importance of the Reflections series of six films. The Colonial Theatre inquired about a community day and wanted to show all of our films for free. Library has the rights. We will be allowed to sell the dvds there, too, with an October date for all films to be screened.

New Business: We are finding an unprecedented number of bikes around the library; this is mostly good news, except for some dangerous riding down the stairs. Inquiries about insurance need to be made.

Also, Kathleen Packard reminded each subcommittee and advisory committee that each should convene in September to set goals for the year. Each committee should meet at least three times a year and not all committees did so last year. Kathleen will send reminder emails and we will need to be clear as to who is on which committee.

Motion to adjourn by Ken Jue passed unanimously.

Meeting adjourned at 6.44pm

Submitted by William Stroup