

Keene Public Library
Minutes of Board of Trustees Meeting
June 28, 2016
Trustees Room, Keene Public Library

Present: Library Director Nancy Vincent, City Council Liaison Carl Jacobs, Trustees Kathleen Packard, Sally Miller, Judy Putnam, George Scott, Charles Redfern, Beth Truman, Ken Jue, Nathaniel Stout.

The Meeting was called to order at 5.00 by Board president Kathleen Packard.

The minutes from the March meeting were presented for approval. **Motion:** to approve as presented by Sally Miller, seconded by Judy Putnam, passed unanimously.

Committee Reports:

Finance: No report.

Building and Grounds: No meeting, but it was noted that a camera will be installed in the elevator to monitor for repeated vandalism. In addition, Drew, the library mechanic, is leaving to take another position in the City. We wish him well.

Community Outreach: No report.

Long Range Planning: The capital project is on target and moving forward. Fundraising is over 50% complete. The Construction Management committee has met to discuss its charge of hiring a CM firm. The model was reviewed and met with awe. Kudos to George Scott and his protégé on a job well done. Sally also reviewed the project timeline and thanked everyone for pitching in. We all thank Nancy for leading the way and the City of Keene for its support.

Fine Arts: No report

Policy: A draft of a proposed amendment to the library's policies was reviewed that shall fall under 4.0.0.8.

Motion: By Charles: To ensure the health, safety and welfare of the public and staff, including patrons of the library, while endeavoring to protect the legitimate privacy interests of patrons in the use of library materials and resources, video camera surveillance conducted by the library may occur in designated areas of the library and the library grounds, including, but not limited to, entrances, elevators, hallways and other areas not readily observable by library staff. Areas of the library campus having video surveillance will be posted.

Seconded by Beth. Approved unanimously.

Friends of the KPL: The FKPL had their annual meeting in tandem with Lily King speaking about her books. They passed motions to extend the contracts of both the campaign consultant and manager. We thank the Friends for their ongoing support of the library.

Horatio Colony House: No report. Upcoming events were reviewed.

Literacy Coalition: The donations were received and allocated.

Director's Report: Brantley has accepted a full time position elsewhere. We wish him luck in all of his future endeavors. We will have two summer interns, one of whom is the returning Yves. On 7/9 there will be a half day retreat for the City Council to discuss issues. Staff representation will include: City Manager, Med Kopczynski, Assistant City Managers, Beth Fox, Rebecca Landry and Rhett Lamb, City Attorney Tom Mullins, City Clerk, Patty Little and Finance Director, Steve Thornton. Carl Jacobs reported that the search for a City Manager is ongoing.

Old Business: None

New Business: A reminder to committee chairs that annual reports are due August 1st. There is no meeting in July.

Motion to adjourn made by Ken, seconded by Beth at 5:50 passed unanimously.

Next meeting is August 23rd.

Respectfully submitted,
Beth Truman
Thayer Trustee