

Keene Public Library
Board of Trustees Meeting

May 23, 2015

Present: Jennifer DeCoste, Don Wilmeth, Judy Putnam, Nat Stout, Charles Redfern, Paul Henkel, Sally Miller, Bill Stroup, Beth Truman, George Scott, Ken Jue, City Council Liaison Carl Jacobs, Library Director Nancy Vincent

Convened 5pm

Minutes for April meeting approved unanimously on a motion by Sally Miller.

The meeting opened with an acknowledgment of thanks from President Packard to the City Council for their careful attention and response to the Library annex proposals.

Committee reports:

Finance: Trustee budget from fiscal 2016-17 presented. See attachment.

Motion: Finance committee moves that trustees approve budget as presented. On a motion by Sally Miller seconded by Charles Redfern passed unanimously.

Motion: The Trustees request the City to enter into a contract with Tappé Architects for construction documents for the library renovation project. Monies will come from the from library renovation trust. Moved by Sally Miller, seconded Paul Henkel, passed unanimously.

Financial overview: report to be compiled for inclusion in the Library Annual Report will include information on the library renovation trust fund.

Buildings and Grounds: Met jointly with the Policy Committee regarding the prevention of elevator vandalism and the need for video cameras in isolated areas. A motion will be coming from the Policy Committee next month.

Community Outreach: no meeting, but lots of programming: see Library calendar. Family sessions of 1-2-3 Play With Me especially appreciated.

Long range planning: Also see KLAAC minutes. The Monadnock Economic Development Corporation has formed a committee to oversee the selection of a construction management firm with the objective of having a construction manager in place to work with architect by the end of July. The Committee consists of: Andy Bohannon, Head of Parks, Recreation and Facilities; John Rogers, Code Enforcement; Jennifer Bone, Library Assistant Director; Jane Pitts, Friends Board President; Dave Meader, Friends Board; George Scott, Library Trustee; Charles Redfern, Library Trustee; Steve Horton, Project Manager; Jack Dugan and Bob Elliott, MEDC.

KLACC will be setting up a furnishings committee including Kathleen Packard and members of the library staff.

The expected timeline:

June--Construction documents developed.

July and August--City and MEDC approve a development agreement.

Fall--open capital campaign to public

November and December--make community presentations

Fine Arts: no report

Policy: expect motion in June regarding camera use

Friends of KPL: Spring book sale raised \$12000. Annual meeting June 9 featuring Lily King, author of the novel *Euphoria*.

Horatio Colony: no report

Literacy Coalition: Received check from Rotary for "Success by Six" program in support of "Reach Out and Read" at Cheshire/Dartmouth Hitchcock pediatrics.

Director's Report: Answers to city councilors' questions regarding library project were distributed to city council.

Old business: We have a sample of our architectural model. Impressive.

New business: Several trustees went to the NHLTA conference. Kathleen Packard went to a database marketing session. Presenter who did this work with banks wants to do such targeted marketing of services with libraries. Staff would see presentation and see whether this would be appropriate for the board. Helping us to target our patrons: our core base, who is underserved, etc. Will follow up.

Motion to adjourn made by Paul Henkel seconded Judy Putnam.

Motion to move into executive session at 5.50pm

Submitted by William Stroup, Secretary

