

**Keene Public Library
Board of Trustees
Minutes for March 22, 2016**

Called to order at 5pm

Present: Library Director, Nancy Vincent; Trustees, Kathleen Packard, Judy Putnam, Nat Stout, Bill Stroup, Jennifer DeCoste, George Scott, Don Wilmeth, Sally Miller, Paul Henkel; City Council Liaison Carl Jacobs

Minutes for February meeting, on a motion by Judy Putnam seconded by Don Wilmeth, approved unanimously.

The meeting began with a report on the updated timeframe for the Library Annex project, with a handout with updated meeting times through April 25th including CIP approval.

Finance: Judy Putnam reported that the committee met the previous week to discuss the process for distribution of funds raised for the project. The endowment fund currently has \$128,000.

Buildings and Grounds: Paul Henkel reported that the committee has met with Andy Bohannon from the city to discuss landscaping plans. Supplemental gardening improvements beyond what the city can do will be paid for through the Friends of the KPL.

Long Range Planning: Sally Miller reported that the project architect is looking at solutions for questions raised by the Historic District Committee, especially about windows. KLAAC will continue to follow the time frame for city approvals. Should New Market Tax Credits be awarded for the renovation project, an LLC will be formed and the city will sell the Library Annex Property to the LLC, and after seven years, the city must buy back the Library Annex property and connector. See KLAAC Minutes for more details.

Fine Arts: Continuing to work with the policy committee on how we receive gifts other than cash.

Policy: No report.

Friends of KPL: Spring Book Sale April 8-10, volunteers appreciated.

Horatio Colony Museum: No report.

Director's Report: Update on events, including How-to Festival on April 16th. The library is hiring a new meeting room supervisor.

Community outreach: No report.

Old business: Question about status of the architectural model for the annex project. George Scott reports that we expect late-April completion.

New Business: All trustees reminded of the New Hampshire Library Trustees Association conference in Concord May 23 on theme of "Libraries of the Future"

Motion to adjourn by Judy Putnam, seconded by Paul Henkel, approved unanimously.

Meeting adjourned at 5.40pm

Submitted by William Stroup