

**Keene Public Library  
Board of Trustees  
December 15, 2015  
Horatio Colony Museum**

Meeting was called to order at 5:20pm.

Present: Judy Putnam, Don Wilmeth, Paul Henkel, David Meader, George Scott, Kathleen Packard, Ken Jue, Nancy Vincent, Bill Stroup, Sally Miller and guest Horatio Colony Museum House director Anita Carroll-Weldon.

The Trustees expressed thanks and gratitude to David Meader for his service as City Council Liaison.

Approval of November minutes: A request was made to add the name of the painting: A Day on Central Square.

A **MOTION** to approve the minutes with the requested addition was made by Sally, seconded by Judy was passed unanimously.

Finance: no meeting this month. Quarterly report next month.

Buildings and Grounds: urns outside the library entrance have been decorated for the season with help from Dave Perodie from Monadnock View Farms and members of the Old Homestead Garden club.

Outreach: The Victorian tea held at the library was very popular and successful.

Long range planning. KLAAC is making great progress. Architect Jeff Hoover has been at meetings. Public will be informed at all steps. There have been great expressions of concern about Green Initiatives. LEED certification is very expensive, but the committee wants to make sure that it has explored the initiatives and incorporated those that are cost effective. KLAAC is also discussing furnishings, including attention to a range of users with special needs such as low vision and hearing equipment. Fundraising committee has been meeting. The Campaign Committee has been formed and will meet for training session on solicitation. New market tax credits seem to be on target. Using our case statement, MEDC will also apply for state tax credits. TIF (tax-increment-financing) district does not quite extend to library and the city will need to request the expansion of the district. The city will also apply for rezoning the Library Annex property and the two abutting properties from Office to Central Business to match the zoning of the Library. Meeting with the Mayor scheduled for January 4<sup>th</sup> to update on our progress. Understand the project and its meaning for the community. Trust guidelines with City are approved. Property survey planned but not yet completed. Other site work needs to be done in order to have the formal site plan review. We hope to meet the Planning board in March or April for project approval.

Fine arts: The quilt has been hung and we are finding a spot for new painting.

Policy: Will be meeting to work on an Art Acceptance procedure.

Friends: The Friends are very involved in the fundraising efforts and the book sale,

HCM: Museum served over 3000 people this year, a great improvement. There were visitors from 26 states and many countries. Completed series on 200<sup>th</sup> anniversary of the Faulkner and Colony woolen mill, with library collaboration and a tour of the Colony Mill and a discussion of historic water power. Programming also on the great sheep boom in New England. High point was 1820 to 1830; much of New England was covered with sheep pastures. Meeting houses and large homes built with money from economic growth of this boom. Suggestion to connect to the President's council at the college in terms of expanding and extending the college's contact with the house museum.

Literacy coalition: no report

Director's report: Thank you for volunteer luncheon.

Old business: none

New business: Sally gave a report from nominating committee. The City Council has approved the nomination of Jennifer DeCoste to the Board of Trustees. Jennifer is the assistant director of Keene Community Education. In her current position she oversees Adult Basic Education (ABE) and English for Speakers of Other Languages (ESOL) programs, and coordinators volunteer supported tutorials. Prior to her career in adult education, Jennifer worked for the Eric Carle Museum of Picture Book Art and for Florentine Films.

**MOTION** to adjourn at 6:25 by Ken, seconded by Judy, passed unanimously.