

KEENE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

Tuesday, June 16th 2015 at 5:00 PM

Trustees Room, Keene Public Library

Present: Sally Miller, Paul Henkel, Kathleen Packard, Bill Stroup. Nat Stout Beth Truman, Charles Redfern, George Scott, Library Director Nancy Vincent

1. Called to order at 5.04pm

2. Minutes from May 25th 28th meeting.

MOTION: On a motion moved by Beth and seconded by George, the Board unanimously approved the minutes.

3. Committee and Liaison Reports

a. Finance. No report

b. Building and Grounds. No meeting this month. New landscaping contract proceeding with city. High school club came to help with urn plantings: gardens look good.

c. Community Outreach. Met on June 10th re adaptive and assistive technology, getting a sense of community needs.

d. Long Range Planning Committee

Keene Library Annex Advisory Committee. To prepare for the capital campaign drive, a city held trust fund is being established. KLAAC and the Friends have already passed a motion that will allow the city to establish a temporarily restricted city held trust fund. Cambridge Trust will accept the donations which will go to the trust fund called the "Library Renovation Trust Fund". All donations will be sent to Cambridge's "lock box". Trust has a lifespan of ten years. The gifts are irrevocable. Those who put money in it would not be able to get it back. Any monies in the fund at the end of ten years would come back to the Trustees. The City Attorney and Terry Knowles from the AG's office went over it.

On a motion by Sally Miller and seconded by Charles Redfern, the motion to approve the establishment of the Library Renovation Trust Fund passed unanimously.

Subsequent discussion included that any donors who wish to be anonymous will give those monies to the Friends' Edward Jones account. The donations will go to the city trust through a donation from the Friends without the donor's name. Friends have authorized the fundraising working group to negotiate a contract with a fundraising consultant on behalf of the Friends of the KPL. They hope to continue with

the same consultant that did the feasibility study and will negotiate first with him. Plan is to move forward on fundraising in September of 2015.

Further, the presentation to the city council on the Library Project will be on July 16. The final approval by the City Council on the establishment of the trust hopefully can be timed for the same day. City Council starts at 7pm.

e. Fine Arts. Judy Putnam recommends that we accept the gift of a quilt and hang it on the brick wall of the "old" building facing the reference desk.

On a motion made by Chuck and seconded by Sally to accept the gift from the Tuesday Quilters Group and request that the Board chair send a letter of acknowledgement and appreciation and that the letter also state that the gift is accepted in accordance with the Gifts policy passed unanimously.

f. Policy. No report.

g. Friends of the Keene Public Library. Annual meeting was June 2. Well attend and appreciated by all.

h. Horatio Colony Museum. No report

i. Cheshire County Literacy Coalition. No report

4. Director's Report. Budget adoption night is next Thursday. Yves has taken a job with the city and we will be losing his work on our staff. Sally Miller suggested a letter of support for his personnel file in support of an outstanding staff member. We have been approved for the hiring of a new Meeting Rooms supervisor. Summer Reading program begins June 20.

5. Old Business. None

6. New Business. Charles Redfern reminded us that Hannah Grimes center will be hosting a session for nonprofits. Terry Knowles from the attorney general's office charitable trust division will be a speaker.

Meeting adjourned at 5.44pm.

Next meeting is our annual meeting on August 25th. Committee reports should be in by August 11.