

KEENE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

Tuesday, May 26<sup>th</sup>, 2015 at 5:00 PM

Trustees Room, Keene Public Library

Present: Sally Miller, David Meader, Judy Putnam, Ken Jue, Paul Henkel, Kathleen Packard, Bill Stroup.  
Nat Stout, Library Director Nancy Vincent

1. Called to order at 5.00pm

2. Minutes from April 28<sup>th</sup> meeting.

**MOTION:** On a motion moved by Ken and seconded by Judy, the Board unanimously approved the minutes.

3. Committee and Liaison Reports

a. Finance.

**MOTION:** On a motion moved by Ken and seconded by Judy, the Board unanimously approved the recommendation that we take capital gains from unrestricted funds and move them to our Trustees' budget. Investments have declined over the last several years. Our practice has been to reinvest capital gains but we may need to use the income.

**MOTION:** On a motion moved by Ken and seconded by Judy, the Board unanimously approved the acceptance of Gregory Kendall's bequest of books and cd's under the terms of the library gift policy.

**MOTION:** On a motion moved by Ken and seconded by Judy, the Board unanimously approved the revised trustee budget for Fiscal 2015-16 (see attached). The revisions were format changes.

**MOTION:** On a motion moved by Ken and seconded by Judy that Board unanimously approved that the \$27,000 approved last month for Design Development be taken from the following bequests: Palone \$2000, Cherkassy \$5000 and Labrie \$20,000.

b. Building and Grounds. Arborvitae damaged this winter will be replaced. No complaints about the movement of the smoking receptacle; rather very positive reaction. SignWorks is making the permanent "No smoking Area" signs which should be done soon. City contract for snow removal and landscaping and mulching on various city properties should be signed soon. Thanks to volunteers for weeding.

c. Community Outreach. Much activity and programming. Showing the “Fuses” film from the Reflections series.

d. Long Range Planning Committee

Keene Library Annex Advisory Committee. There will be a presentation of the project at the July 2<sup>nd</sup> City Council meeting. KLAAC will meet on 6/16 to hear feasibility study from the Friends’ fundraising consultant. Nancy and Ken attended city FOP meeting asking them to accept our gift so that we can go forward with Tappè for Design Development. Met with Cheshire TV, who seem excited about the new space possibilities; they will have to move out during the construction phase and the city and library will try to help them find space. Thanks to Judy and to Jane Pitts for leadership in the fundraising planning. The group continues to explore the possibility of selling tax credits. We will also need to request that the Library Annex property be rezoned to Central Business which is the zoning designation of the Library. Right now the buildings are in two different zones.

e. Fine Arts. Refinishing and reupholstering of 17 chairs by Bemis upholstery here in Keene. Looking into plaques for the donated trees.

f. Policy. No report.

g. Friends of the Keene Public Library. Their annual meeting is June 2<sup>nd</sup> with guest speaker, author Chris Bohjalian. Please try to come. There is always a great reception.

h. Horatio Colony Museum. No report

i. Cheshire County Literacy Coalition. No report

4. Director’s Report. Budget dates: June 4<sup>th</sup> City Council public hearing. June 11<sup>th</sup> FOP meeting. June 18<sup>th</sup> City Council votes on the budget. Innovative Interfaces, the automated system that supports KeeneLink, will need updating in the next couple of years. Staffs of Keene State College library and Keene Public Library will begin reviewing by developing an RFP that defines the combined needs. Innovative Interfaces has an upgraded product and will not support the current system for many more years. Their upgraded product will be part of the review. Digital magazines are now available through NH Downloadable Books which also includes audio and ebooks. The library is back on summer hours so will close at 1pm on Saturdays.

5. Old Business. None

6. New Business. None

**Motion:** On a motion made by Ken and Seconded by Judy, the Board unanimously approved adjournment.

Meeting adjourned at 5.42pm.

**NOTE:** June meeting will be held on JUNE 16th at 5pm (a week earlier than usual)