

KEENE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, April 28, 2015 at 5:00 PM
Trustees Room, Keene Public Library

Present: Sally Miller, David Meader, Nat Stout, George Scott, Paul Henkel, Charles Redfern, Kathleen Packard, Bill Stroup, Library Director Nancy Vincent

1. Called to order at 5.00pm

2. Minutes from March meeting approved with small correction to Buildings and Grounds about location of leak. Motion to accept with minor correction by Sally Miller, seconded by Kathleen Packard, approved unanimously.

3. Committee and Liaison Reports

a. Finance. The Finance committee presented its report for the third quarter of the fiscal year (see attachment). There were three motions as part of the Finance committee's report:

MOTION to accept gifts listed in the report made by Sally Miller seconded by Kathleen Packard, approved unanimously.

MOTION to accept the report made by Sally Miller, seconded by Kathleen Packard. Approved unanimously.

Discussion included a review of the committee's April 21st meeting minutes as they reviewed both a rebalancing of Trustee-held funds with our Edward Jones advisor and also the needs of the next step of the Library Annex project. From this came the third motion.

MOTION by Sally Miller, seconded by George Scott: that the trustees approve an additional \$27,000 allocation from Trustees Held Funds toward the next stage of Design Development. Passed unanimously.

The Finance Committee will work on a Memo to City Finance, Organization and Personnel Committee requesting approval from the City Council to continue with Tappé Architects through Phase II of this project and further to enter into a contract with Tappé for additional phases as funding becomes available. The Finance committee will work with City Manager John MacLean regarding the acceptance of donations for this project.

b. Building and Grounds committee reported that all ceiling repairs from winter damage have been completed. Our landscaping contract is being reviewed, one that includes the Library as well as other city sites, with bids due soon. The smoking receptacle has been moved further from the front door in accordance with our new policy changes.

c. Community Outreach. Committee is working on researching adaptive technologies for the library.

d. Long Range Planning Committee

- Keene Library Annex Advisory Committee. KLAAC has met with consultants on creating a case statement document for our connector project under the heading “New Chapter for the Keene Public Library.” Meetings have focused on the structure of upcoming fundraising efforts. Group will meet in May as well as with the Friends and the City about setting up a trust for collecting funds raised for this project based on the Memo of Understanding for the Annex. (see minutes of KLAAC meetings) . Working towards a planned presentation to the City Council on July 2nd.

e. Fine Arts. No meeting.

f. Policy. No report.

g. Friends of the Keene Public Library. George Scott reported that at the most recent meeting of the Friends over \$14,000 was raised and reminded trustees and others of the joys of volunteering to help at the book sales.

h. Horatio Colony Museum. Bill Stroup reported that a major theme for the House Museum this year is the 200th anniversary of the Colony Mill, with an ongoing exhibit at the Main Street house throughout the summer on the mill and its history. An updated trail map of the expanded preserve is available at the website as well.

i. Cheshire County Literacy Coalition. Nancy Vincent reported that a Rotary Grant has allowed for the continued support of the “Reach Out and Read” program at Cheshire Medical Center, getting books to many families throughout the region.

4. Director’s Report. The “How-To Fest” that was held on April 25th was a success, with 45 events hosted by both the library and the Senior Center, serving 91 people. One prominent example of the constant programming that speaks to the skill of both the staff and the commitment of the Friends of the KPL.

5. Old Business. None

6. New Business. None

MOTION to adjourn by Nat Stout seconded by Charles Redfern, pass unanimously.

Meeting adjourned at 6.02pm.

**REMINDER: the June meeting will be held on JUNE 16th at 5pm
(note earlier date than usual).**