

KPL Trustees February 24, 2015

Present: Paul Henkel, Nat Stout, Charles Redfern, Sally Miller, Kathleen Packard, Ken Jue, Judy Putnam, George Scott. David Meader, City Council liaison, Jennifer Bone and Nancy Vincent, staff and Jeff Hoover, architect.

Paul Henkel called the meeting to order at 5:00pm

Architectural presentation

Jeff Hoover of Tappé Associates presented two options for placement of the stair and elevator needs to meet the egress requirement for accessing the floor and basement. One would construct the elevator and stairs within the building and the other would make an addition for the stair on the exterior.

He also showed some potential design for the connecting link between the buildings and placing an entrance on the south side.

March 11 meeting with Heritage Commission and Historic District Commission.

March 23 first meeting with Planning Board.

Treasurer's Report

Judy Putnam, Treasurer presented the 2nd quarter financial report.

MOTION: Ken **moved** to accept donations, Chuck seconded. **Passed unanimously.**

MOTION: Ken **moved** to accept the Treasurer's report, Chuck seconded. **Passed unanimously.**

Sally Miller explained that she is recommending voting again on the funding for Schematic Design 2 as she wanted to clarify the use of the Clark bequest as part of the funding.

MOTION: Sally **moved** that \$60,000 be allocated from the Bernice Clark bequest to support the schematic design 2 phase. Ken seconded. **Passed unanimously.**

MOTION: Sally **moved** that up to \$25,000 from Heberton Hall cost be used for the purpose of schematic design 2. Ken seconded. **Passed unanimously.**

Director's Report

Director presented the annual budget request which will be submitted to the City Finance Department for first review and then to the city manager.

MOTION: Ken **moved** to support the budget request. Nat seconded. **Passed unanimously.**

Building and Grounds no report

Outreach will be chaired by Beth Truman

Long range planning.

KLAAC will meet last two Wednesdays

Fine arts will be refurbishing both the wood and the upholstery of the armchairs purchased at the time of the 1999 renovation.

Policy: Nancy met with city attorney and is requesting that the policy committee meet to review options for prohibiting smoking in front of the library.

Friends, Horatio Colony, Literacy: no report

Old business: New Hampshire Charitable Fund report. Balance \$37,658.69 at end of 12/14. Outreach now can use \$5,233 per annum.

New business: Paul asked about computers and technology in new facility. Paul will visit adaptive technology lab in Minneapolis and may bring back suggestions to incorporate in the project. He suggested that there may be opportunity for partnering with other organizations on this initiative.

MOTION: Ken **moved** to adjourn Kathleen second adjourn at 6:58.