

Keene Public Library
Building and Grounds Committee
Meeting Minutes for meeting held 10 AM May 6, 2015 at the Library (Green Room)

Regular meetings are held at 10 Am on the first Wednesday of each month.

Present: Paul Henkel, Jennifer Bone, Kathleen Packard, Yvonne DeMay, Nancy Vincent, Medard Kopczynski

An additional member is Scott Martin. Scott is considered a part of the Buildings and grounds Committee and is invited to attend.

Minutes of our April meeting were approved.

Large Project Review and Planning

Nancy Vincent noted that design development has been funded so it can conclude in September 2015.

Budget Planning (none discussed.)

Maintenance Issues

Vents and lights in the barrel vault area near the circulation desk have been cleaned.

There is significant rust at the base of the white metal columns at the Winter Street entrance of the library. This can be addressed to prolong the life and improve appearance.

Med reviewed work which has been done to repair and recertify the HVAC system. Soon the air conditioning will be turned on.

Parking (no report)

Landscaping

Paul Henkel will continue to follow up with Andy Bohannon to see how additional landscaping beyond the large landscaping/ice removal might be arranged. Sarah Mustin Stockwell stopped by briefly to express interest.

Paul agreed to invite the High School Horticulture group to plant flowers in the urns, as they have done in past years.

Library staff will continue to follow up concerning replacement of damaged Arbor Vitae trees. .

Old Business – none

New Business – The cigarette disposal receptacle has been moved from being attached to the building to a new location to the left and below the stairs. “No smoking in this area” signs are in place and smokers have been cooperative when asked to move away from the entrance.

Submitted by Paul Henkel