

Keene Public Library  
Building and Grounds Committee  
Meeting Minutes for meeting held 10 AM April 1, 2015 at the Library (Green Room)

Present: Paul Henkel, Jennifer Bone, Kathleen Packard, Yvonne DeMay  
Director of Parks and Recreation Andrew Bohannon attended as an invited guest.

Minutes of our March meeting were approved.

#### Large Project Review and Planning

There is a planning meeting at City Hall at 2 PM today.

Budget Planning (none discussed.)

#### Maintenance Issues

Repair of the ceilings under the Green Room and the Library Director's office has been completed.

There is significant rust at the base of the white metal columns at the Winter Street entrance of the library. This can be addressed to prolong the life and improve appearance.

#### Parking

There is an ordinance which has been proposed to support the policy which forbids vehicles overnight in the Annex lot.

#### Landscaping

The landscaping contract was reviewed by Andrew Bohannon. It encompasses landscaping work at Ashuelot River Park, the Recreation Center, City Hall, the police department as well as the library. Landscaping includes spring raking, weeding and mulching and fall clean-up. It also includes snow removal at the library on a time and materials basis. Responses are due in mid April.

Andrew said that mulch will be pulled away from the trees and "there will be zero volcanos".

Careful attention to the vinca garden, two circular gardens, the narrow strip at the base of the disabled persons ramp and the area adjacent to the bookdrop would help preserve and improve the plantings there. Andrew said he will be meeting with a master gardener who does effective and economical work next week and will coordinate with Scott Martin to see how supplemental gardening might best be managed.

Kathleen reported on damage to Arbor Vitae trees. Library staff will follow up.

Old Business – none

New Business - none

Submitted by Paul Henkel