

Keene Public Library  
Building and Grounds Committee  
Meeting Minutes for meeting held 10 AM November 5, 2014 at the Library (Green Room)

Present: Paul Henkel, Jennifer Bone, Kathleen Packard, Yvonne DeMay and Nancy Vincent. Architect Jeff Hoover attended as a guest.

Minutes of our October meeting were approved.

Large Project Review and Planning

Jeff Hoover updated the committee on the library programming taking place as part of the current project.

Budget Planning (none were discussed.)

Maintenance Issues

Mat replacement at the entryway has been completed.

Parking – none discussed

Landscaping – none discussed

Old Business – none

New Business - none

Submitted by Paul Henkel

KPL Gift Policy (under 8.000 Finances):

8.004 GIFTS.

Gifts of money and real or personal property including securities will be accepted by the Board of Trustees. The Board of Trustees reserves the right to make whatever disposition of such property as it deems advisable. Approval may be based upon, including but not limited to, 1) local interest, 2) local subject, 3) historical significance, 4) ease of display 5) care and storage, and 6) appropriateness to the Library's general Library objectives. No estimated evaluation of any gift will be made.

Landscaping

The Board of Trustees shall make the decision as to the acceptance and location of gifts of landscaping items. The major criterion on which the decision shall be based is the appropriateness the offered gift to the existing landscaping, cost of maintenance and consideration of any future building expansion, renovation or similar circumstance.