

**Keene Library Annex Advisory Committee Meeting
October 8, 2014**

Present: Sally Miller, Chair, Nancy Vincent, Jennifer Bone, Jill Cielinski, Paul Henkel, Paul Ledell, Carlotta Pini, Jane Pitts, Judy Putnam, Sean Wiley, admin support

Minutes of October 1 meeting: A motion to accept the minutes as written was made and seconded and passed unanimously.

Review of First Community Meeting

Everyone agrees that the turnout was excellent and the participants were positive and engaged. People loved the tour, and there were those who did not stay on for the presentation. All told, we estimate more than a hundred people in attendance.

Paul H. noted that there were no historical objections to the joining of the buildings. Nor were there objections about the cost of the project and using tax-payer money to accomplish it.

The crowd was older, with many at retirement age, so there was discussion about how to reach a younger audience to share information and gather comments. Jane suggested a Saturday afternoon session as a possible way to get youth and families to attend. Paul H. mentioned finding a technological way to capture feedback, perhaps using the website. Jennifer spoke with IMS and learned that the City has purchased Mind Mixer, a platform that would allow just such give-and-take.

Jane wondered whether the second meeting as scheduled was premature. Judy suggested that perhaps a repeat of this first presentation so as to include a larger total crowd. Jeff is willing to meet with KLAAC again, as well as to facilitate smaller, targeted meetings. Perhaps he could come to a story time or a teen gaming gathering.

Going forward:

- We need to reassure people about what is NOT going to change. We need to end up excited about the project and able to convey that excitement.
- Keene State's new library director was an enthusiastic voice expressing her eagerness for the project and for increased collaboration between KSC and KPL.
- We should find a place on the website to serve as a clearinghouse for information about the project. Paul L. also mentioned making a master list of essential questions for Jeff Hoover.
- Sally said we will take stock, see what we think about the next meeting—what's needed and when to have it.

Second MOU

The MOU has been drawn up. It will be discussed at Friends and Trustees meetings, signed by the respective presidents, then go to the City Manager, the Finance Committee, then to City Council.

Once the Council accepts the MOU, a resolution to bring the trust into being can be pursued.

The MOU states that the trust will be used to provide funds for design and construction.

It was moved and seconded and approved unanimously that the MOU move forward as described.

Establishing a Temporarily Restricted Trust Fund

Sally will create a flowchart to illustrate the complex process for creating the trust.

The next meeting will be October 29.

John MacLean will join us to discuss the City's role in the project.

A motion to adjourn the meeting was made and duly seconded and passed unanimously.

Respectfully submitted,

Sean Wiley