

Keene Public Library
Building and Grounds Committee
Meeting Minutes for meeting held October 1, 2014 at the Library (Green Room)

Present: Paul Henkel, Jennifer Bone, Kathleen Packard and Nancy Vincent

Large Project Review and Planning

Heating system pumps failed. They are being addressed by City maintenance staff.

The Community Meeting is next Tuesday October 7th.

The final layer of pavement in the bookdrop area is scheduled for October 11-12.

Budget Planning (none were discussed.)

Maintenance Issues

Mat replacement at the entryway is scheduled for two weeks.

Concrete slab misalignment caused by frost heaves has been addressed. This will address the potential tripping issue while awaiting design information from the new project.

Parking - none

Landscaping

Arbor Vitae replacements were made between the Annex and the main building.

Markers for trees need follow-up. PH

Water has been turned on. We need to learn the date the water is to be turned off.

The landscaping gift policy reviewed last meeting was adopted by the Library Board. A form for a donor to fill out is now under review.

An additional bench alongside the existing one in the bookdrop loop is due to be installed by Sarah Mustin Stockwell.

Old Business – none

New Business - none

Submitted by Paul Henkel

KPL Gift Policy (under 8.000 Finances):

8.004 GIFTS.

Gifts of money and real or personal property including securities will be accepted by the Board of Trustees. The Board of Trustees reserves the right to make whatever disposition of such property as it deems advisable. Approval may be based upon, including but not limited to, 1) local interest, 2) local subject, 3) historical significance, 4) ease of display 5) care and storage, and 6) appropriateness to the Library's general Library objectives. No estimated evaluation of any gift will be made.

Landscaping

The Board of Trustees shall make the decision as to the acceptance and location of gifts of landscaping items. The major criterion on which the decision shall be based is the appropriateness the offered gift to the existing landscaping, cost of maintenance and consideration of any future building expansion, renovation or similar circumstance.