

Keene Public Library
Policy Committee Meeting
Tuesday December 17, 2013

Present: Kathleen Packard, Nancy Vincent, Bill Stroup

1. The meeting was called to order by Chair Kathleen Packard at 9:03am.
2. The Minutes of the December 6th meeting were presented for approval.
On a motion duly made by Bill Stroup and seconded by Kathleen Packard, it was:
Voted: to accept the December 6th Minutes – *passed unanimously*

3. Committee Meeting:

Old Business:

There was no old business

New Business:

The committee discussed adding the language recommended by Tom Mullins, the city attorney, to the previously approved 3D Policy Use Policy Proposal by the Policy Committee. Tom provided these additions (see below) to address specific concerns library staff had. The committee did not have any opposition to his additions.

15.000 3D Printer Use Policy – Proposal with Tom Mullins additions (highlighted in yellow)

3D printers are being used for educational, workshop, and programming purposes to make three-dimensional objects in plastic using a design that is uploaded from a digital computer file.

The Library's 3D printers may be used only for lawful purposes. Users will not be permitted to use the Library's 3D printers to create material that is:

- a. Prohibited by local, state or federal law.
- b. Unsafe, harmful, dangerous, poses an immediate threat to the well-being of others, or is otherwise inappropriate for the Library environment. (Such use may **also** violate the terms of use of the manufacturer.)
- c. In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent or trademark protection.
- d. The Library reserves the right to refuse any 3D print request.
- e. **Supervision of the use of the 3D Printer by library staff does not constitute knowledge, or acknowledgement, of any unapparent final use of the 3D product, and the library specifically disclaims any knowledge thereof.**

On a motion duly made by Bill Stroup and seconded by Kathleen Packard, it was:

Voted: to accept the 3D Printer Use Policy with Tom Mullins additions – *passed unanimously*

Meeting adjourned at 9:11am.

Respectfully submitted,

Kathleen Packard
Policy Committee Chair